

# **NORTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE FOR ON-STREET PARKING**

**30 March 2017 at 1.30pm**

**Council Offices, Tendring District Council, Thorpe Road,  
Weeley, Essex, CO16 9AJ**

Executive Members Present:-

Councillor Susan Barker (Uttlesford District Council)  
Councillor Mike Lilley (Colchester Borough Council)  
Councillor Robert Mitchell (Braintree District Council)  
Councillor Danny Purton (Harlow District Council)  
Councillor Nick Turner (Tendring District Council)  
Councillor Gary Waller (Epping Forest District Council)

Apologies:-

Councillor Eddie Johnson (Essex County Council)

Also Present: -

Michael Adamson (Parking Partnership)  
Jonathan Baker (Colchester Borough Council)  
Lou Belgrove (Parking Partnership)  
Nick Binder (Manager, SEPP)  
Liz Burr (Essex Highways)  
Trevor Degville (Parking Partnership)  
Qasim Durrani (Epping Forest District Council)  
Gordon Glenday (Uttlesford District Council)  
Laura Hardisty (Colchester Borough Council)  
Joe McGill (Harlow District Council)  
Nikki Nepean (Tendring District Council)  
Samir Pandya (Braintree District Council)  
Councillor Howard Ryles (Uttlesford District Council)  
Shane Taylor (Parking Partnership)  
Richard Walker (Parking Partnership)  
Matthew Young (Colchester Borough Council)

## **40. Declaration of Interest**

Councillor Barker, in respect of being a Member of Essex County Council, declared a non-pecuniary interest.

## **41. Have Your Say**

### **Councillor Andrew Pemberton, Tendring District Council**

Councillor Pemberton attended the meeting and questioned why Tendring District Council continued to oppose the use of the ParkSafe Car outside of schools which would reduce instances of dangerous parking therefore improving the safety of pupils. Councillor Pemberton believed that the ParkSafe car should be used in the District, as it is used in other Partner Authority areas, to assist with the issue of parking outside schools.

Councillor Mitchell thanked Councillor Pemberton for his contribution to the meeting. Councillor Mitchell stated that the use of the car within each Partner Authority requires agreement from the relevant Partner Authority Executive Member. Other areas within the

Partnership use the ParkSafe car and have seen the benefits that it provides. Councillor Mitchell suggested that Councillor Pemberton remain at the meeting for the next item on the agenda which aims to provide an alternative option for reducing dangerous parking outside of schools.

#### **42. Minutes**

*RESOLVED* that the minutes of the meeting held on 15 December 2016 are confirmed as a correct record.

#### **43. Schools Project – Presentation by SEPP**

Nick Binder, South Essex Parking Partnership (SEPP), gave the Joint Committee a presentation on a School Parking Project that the SEPP had recently launched. The report requests that the Joint Committee notes the information provided and lends support to the project, including signing-up to and make use of the ideas and materials contained therein.

Nick Binder informed the Committee that the project was created to improve parking around schools as traditional restrictions do not always work, can be resource intensive and on occasion only make the issue move to a different location. The aim of the project is to discourage parking around schools by giving schools the tools to encourage pupils and parents to park their cars in nearby car parks or in safer locations. The project provides an early opportunity to engage with pupils about parking safely which it is hoped they will take through secondary school and when they become drivers.

Nick Binder highlighted that the scheme has been launched at the Tyrell Primary School in Chelmsford. A zone has been set up around the School where parking is discouraged; pupils from the School stand at the different entrances to the School zone and award tokens to other pupils who walk rather than drive into the zone. The tokens are then collected with the leading class in the School awarded a trophy. Reports back from the first week of operation were promising with parents parking in safer locations.

Nick Binder stated that this system incentivises the pupils to ensure that their parents are not parking directly outside the school; this replaces the traditional system of local authorities enforcing parking regulations. Nick Binder also demonstrated to the Joint Committee the resources provided to the schools including branded clothing featuring a robot called '3PR', which stands for the three parking principles or Care, Consideration and Caution. The project has a dedicated website which includes further information, quizzes and the opportunity for other schools to register their interest; approximately 30 schools have contacted the SEPP regarding the project so far.

The SEPP in conjunction with Chelmsford City Council have appointed a Schools Liaison Officer; part of the role will be to focus on further implementation of the project including applying for grant funding.

The Committee welcomed the presentation and the SEPP Project which would improve parking around schools and reduce pollution, queries were raised about whether these schemes would be possible if the schools in question were academies. Liz Burr, Essex County Council, stated that she would provide further information on this issue to the Committee following discussions with officers at ECC. The Committee also believed that the project should focus on Primary Schools rather than Secondary Schools due to the reduced reliance on parents driving Secondary School pupils to school.

Councillor Mitchell requested further information on the cost of the project to date. In response Nick Binder stated that the SEPP had invested approximately £8,000 setting up

the project, which included creating the different resources available. There will be further work in the future to determine the different packages that the SEPP could offer to the different schools which may reduce the cost of launching the scheme. The current estimate for the cost of getting a school running as part of this scheme is £400, however each school will have different circumstances and further research is required to determine how schools can contribute to the cost.

In response to a question from the Committee Nick Binder confirmed that the project launched at the end of February 2017; weekly monitoring has been taking place since the implementation. The June meeting of the South Essex Parking Partnership will receive a report about progress and further funding for the project.

The Committee heard that the North Essex Parking Partnership would have to assess whether it currently has the capacity to implement the project in schools across the area. Members requested that a report also comes to the NEPP June meeting outlining the progress of the project to date prior to any trials taking place in the NEPP area. Councillor Turner raised the query on whether Essex County Council could provide funding for the Schools project.

*RESOLVED;*

- a) That the report be noted
- b) That a further report on the progress of the SEPP School Project be brought back to the next North Essex Parking Partnership Joint Committee meeting.

#### **44. Traffic Regulation Order Proposals**

Trevor Degville, Parking Partnership, introduced the Traffic Regulation Order proposals report. The report requests that the Joint Committee approve, reject or defer the schemes as proposed in the report and supplementary agendas. The report also requests that scheme 50071 Williamsburg Avenue be reinstated instead of scheme 50117.5 Old School Lane Elmstead Market which would be altered to deferred.

The Committee heard the proposals from each of the Partner Authorities as included in the report and supplementary agendas. In addition to the schemes included in the supplementary agenda, Harlow District Council proposed that three further schemes be removed from their active traffic regulation order list. This included schemes 30032 Abercrombie Way, 30052 Spencers Croft and 30059 Spring Hills.

Councillor Barker requested further information at a future meeting about the installation of Traffic Regulation Orders in new housing developments and other significant planning applications including new schools. In particular, Councillor Barker queried whether the NEPP could become a statutory consultee for significant planning applications at Essex County Council to avoid complications for residents and restrictions for the NEPP, such as the five-year road adoption rules. The Committee welcomed the suggestion and requested that a report comes to the next NEPP meeting in June.

*RESOLVED;*

- a) That the Traffic Regulation Orders as proposed by Partner Authorities to the North Essex Parking Partnership be agreed.
- b) That Harlow District Council remove schemes 30032 Abercrombie Way, 30052 Spencers Croft and 30059 Spring Hills, from the list of Traffic Regulation Orders.
- c) That a report be compiled for the next Joint Committee meeting concerning traffic regulation orders in new and existing developments approved by Essex County

Council.

#### **45. Traffic Regulation Orders Update report**

Trevor Degville, Parking Partnership, introduced the report which requested that the Joint Committee note the work taking place on previously approved schemes and to note the advertisement of the Permit prices previously agreed.

The Committee thanked Trevor Degville and Shane Taylor for the work undertaken in installing the schemes. The Committee also noted the permit prices as previously agreed, with an operational date from early April.

*RESOLVED;*

- a) That the work taking place on previously approved schemes outlined be noted
- b) That the advertisement of the Permit prices be noted.

#### **46. NEPP On-Street financial position at period 11 2016/17 and 2017/18 budget**

Richard Walker, Parking Partnership, introduced the report which requests that the Joint Committee note the financial position set out in the report and that the budget for 2017/18 be approved.

Richard Walker stated that the current forecast at the end of the year is for a small surplus. The end of the year figure now includes an estimate on the amount of Penalty Charge Notice debt that is expected for this financial year but will not be paid until 2017/18. Richard Walker informed Committee members that the NEPP is currently undertaking a review of services and that the 2017-18 figures do not currently include any figures relating to this.

Following a query from Councillor Turner, Richard Walker informed the Committee that the supplies and services category now includes the Traffic Regulation Order funding as well as in year purchases, which include the ParkSafe car and body warn cameras.

Councillor Barker queried the increased budget set aside for Civil Enforcement Officers and Supervision considering that the budget was lower in 2016-17 and the NEPP did not reach full recruitment. Councillor Mitchell highlighted that whilst the NEPP had not achieved full recruitment levels ensuring that the most suitable candidates were appointed assured better quality Penalty Charge Notices. Richard Walker informed the Committee about a recruitment video that had been shared with all Partner Authorities.

*RESOLVED;*

- a) That the financial position at period 11 2016/17 be noted
- b) That the 2017/18 budget be approved.

#### **47. Forward Plan 2016/17**

Jonathan Baker, Colchester Borough Council, introduced the North Essex Parking Partnership forward plan. The report requests that the Committee note the forward plan for 2016/17 and agree the provisional dates for Joint Committee meetings in 2017-18.

Jonathan Baker highlighted the additional reports that would be scheduled for the June Joint Committee meeting following requests earlier in the meeting; this included an update on the SEPP Schools Project and a report on TRO's in new housing developments.

*RESOLVED;*

- a) That the Forward Plan 2016/17 be noted
- b) That the 2017/18 North Essex Parking Partnership Joint Committee dates be agreed.