

# **NORTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE FOR OFF-STREET PARKING**

**15 December 2016 at 1.00pm  
Braintree District Council, Committee Room 1, Causeway  
House, Braintree, CM7 9HB**

Executive Members Present:-

Councillor Susan Barker (Uttlesford District Council)  
Councillor Mike Lilley (Colchester Borough Council)  
Councillor Robert Mitchell (Braintree District Council)  
Councillor Gary Waller (Epping Forest District Council)

Apologies :-

Councillor Danny Purton (Harlow District Council)

Also Present: -

Michael Adamson (Parking Partnership)  
Jonathan Baker (Colchester Borough Council)  
Lou Belgrove (Parking Partnership)  
Trevor Degville (Parking Partnership)  
Gordon Glenday (Uttlesford District Council)  
Laura Hardisty (Parking Partnership)  
Lisa Hinman (Parking Partnership)  
Samir Pandya (Braintree District Council)  
Richard Walker (Parking Partnership)  
Matthew Young (Colchester Borough Council)

## **12. Declaration of Interest**

Councillor Barker, in respect of being a Member of Essex County Council, declared a non-pecuniary interest.

## **13. Minutes**

*RESOLVED* that the minutes of the meeting held 20 October 2016 were confirmed as a correct record.

## **14. NEPP Off-Street financial position at period 7 2016/17**

Richard Walker, Parking Partnership, introduced the Off-Street financial position at period 7 2016/17. The report requests that the Off-Street financial position is noted by the Committee.

Richard Walker provided the Committee with an update on the budget to include Period 8, and provisional 2017/18 budget figures for information. Richard Walker informed the Committee that the budget currently has a surplus, which is not expected to change before the end of the financial year. Richard Walker highlighted that the employee costs expenditure have been altered for 2017/18 to account for Epping Forest District Council leaving the Off-Street service.

*RESOLVED* that the NEPP Off-Street financial position at period 7 2016/17 be noted.

## 15. Off-Street Operational Update

Lou Belgrove, Parking Partnership, introduced the Off-Street Operational Update. The report requests that the Joint Committee note the report.

Lou Belgrove highlighted that the Off-Street service is now working with both Coggeshall and Hatfield Peverel Parish Councils to provide enforcement in their car parks. Lou Belgrove stated that the arrangements would be similar to the service provided by the NEPP in both Dedham and West Mersea car parks in the Colchester Borough Council area.

Lou Belgrove informed the Committee that the Off-Street service is currently being audited, the results of which will be provided at the next Committee meeting.

Following a query from Councillor Barker regarding Wave and Pay, Lou Belgrove stated that she would expect that wave and pay would have a higher proportion of uptake in its Off-Street car parks than MiPermit. If Uttlesford District Council wished to implement wave and pay, this could be implemented using the Uttlesford District Council surplus.

Braintree District Council representatives also highlighted that they were eager to implement wave and pay systems in their car parks, which could come from the Braintree District Council surplus. Committee members asked for further information on the progress of wave and pay and cost of installation, to which officers agreed to bring a report to the March meeting.

Councillor Mitchell requested that the graphs within the report should be pro-rata with the number of car parking spaces in the partnership.

Lou Belgrove informed that Committee that Harlow District Council are currently in talks about getting the MiPermit system into their car parks, following confirmation that there are no charges associated with its introduction.

Mathew Young, Colchester Borough Council, highlighted that over the next few months work will begin on arranging a new Off-Street agreement. Matthew Young highlighted that this would no longer be an annex to the current Parking Partnership, but instead be a standalone agreement to govern the Off-Street arrangement.

*RESOLVED* that the Off-Street Operational Update be noted.